



# ASKERN LITTLEMOOR

## REGISTRATION FORM

### FREE SCHOOL MEALS AND PUPIL PREMIUM

Dear Parent/Guardian,

We want to make sure that we are providing your child with the best education and support we can. Healthy school food has obvious health benefits and can help pupils establish healthy habits for life. Healthy school food can also help to improve pupils' readiness to learn.

Families who receive certain benefits may be eligible for free school meals. Your child is eligible for free school meals if you're in receipt of one of the following benefits:

- Universal Credit with an annual net earned income of no more than £7,400.
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190

Registering for free meals could also raise an extra [**£1,320** for your child's primary school]/[**£900** for your child's secondary school], to fund valuable support like extra tuition, additional teaching staff or after school activities.


This additional money is available from central government for every child whose parent is receiving one of the benefits listed above.

To check if your child is eligible, you should;

- apply direct online at <https://www.doncaster.gov.uk/doitonline/free-school-meals>
- Complete and return it by email to [FSM@doncaster.gov.uk](mailto:FSM@doncaster.gov.uk). A photo of the completed form is sufficient. All details must be included.
- If you do not have Internet access you can make a request by phoning 01302 735336. Mon-Fri 8.30am-5pm.

Carol Ann Turner Executive Headteacher  
Charlotte Leigh Head of School  
Alfred Road, Askern, Doncaster, DN6 0PZ  
Tel: 01302 701353

Email: [admin@askernlittlemoor.doncaster.sch.uk](mailto:admin@askernlittlemoor.doncaster.sch.uk) [www.askernlittlemoor.com](http://www.askernlittlemoor.com)

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# ASKERN LITTLEMOOR

## ABOUT YOUR CHILD/CHILDREN

Child's Last Name	Child's First Name	Child's Date of Birth			Name of School
		DD	MM	YYYY	
		DD	MM	YYYY	

## PARENT/GUARDIAN DETAILS

	Parent/Guardian 1			Parent/Guardian 2								
Last name												
First Name												
Date of Birth	DD	MM	YYYY	DD	MM	YYYY						
National Insurance Number*												
National Asylum Support Service (NASS) Number*		/		/				/		/		
Daytime Telephone Number												
Mobile Number												
Address												
	Postcode:			Postcode:								





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## FAMILY INCOME AND BENEFIT DETAILS

If you receive any of the benefits listed below, please place an X in this box.

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS under part 6 of the Immigration and Asylum Act 1999
- the guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit)
- Working Tax Credit run-on
- Universal Credit.

### Universal Credit

If you are in receipt of **Universal Credit**, is your net earned family income over £7,400 per year? (Please place an X in the appropriate box).

Your net earned income is your household income after taxes and deductions. It does **not** include income through Universal Credit or other benefits that you may receive.

Yes  No  Unsure

### Child Tax Credit

If you are in receipt of **Child Tax Credit**, is your joint gross annual income over £16,190 per year? (Please place an X in the appropriate box).

Your joint gross income is your household income before taxes are taken into account.

Yes  No  Unsure

If you're not sure whether you receive one of the listed benefits, or what your household income is, but you would still like us to check whether your child is eligible for free school meals, please place an X in this box.

## DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.


Carol Ann Turner Executive Headteacher

Charlotte Leigh Head of School

Alfred Road, Askern, Doncaster, DN6 0PZ

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Email: [admin@askernlittlemoor.doncaster.sch.uk](mailto:admin@askernlittlemoor.doncaster.sch.uk) [www.askernlittlemoor.com](http://www.askernlittlemoor.com)

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Signature of parent/guardian: .....

Date:.....

**Thank you for completing this form and helping to make sure your child's school is as well funded as possible.**

## **How the information in this form will be used**

The information you provide in this form will be used by the council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.

The information will also be used to decide whether your child is eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child's time at their current school.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information.

We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Council departments to offer benefits and services.

## **Important Note**

Once you have been awarded free school meals, even if there are changes to your income that means you normally would no longer be entitled, your child will continue to receive free school meals until the end of the Universal Credit rollout period, which is currently scheduled to end in September 2024.

Once Universal Credit is fully rolled out, your child will keep their free school meal until the end of their current phase of education, i.e. primary or secondary.

You only need to complete this form once and it will last for the duration of your child's time at their current school. You should contact the school or local authority if you have a change in financial circumstances.


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